



Scarborough Centre for Healthy Communities (SCHC) is dedicated to providing accessible, equitable, and transformational health and social service choices for the well-being of Scarborough's diverse communities. We cultivate vital community services by promoting healthy lifestyles while delivering a comprehensive range of culturally competent health and social services programming. Our I2CARE values ensures that we, as a work community, treat all with, inclusivity, innovation, collaboration, accessibility respect and equity.

As an employer, we strive for excellence as a workplace and are committed to building a workforce that enhances our capacity to meet the needs of the diverse communities we serve.

We are currently looking to hire a:

Personal Support Worker

1 Full Time (1-year contract – 35 hours per week)

Reporting To: Senior Support Services Manager

Department: Seniors Support Services, Community Home Care Team

Purpose:

- To provide assistance with activities of daily living, light housekeeping and meal preparation to community- based clients.
- To be an advocate for clients to obtain their goals in relation to the program.
- To be a contributing member of the program in delivering client-focused care/service based on best- practice principles.
- To be an integral member of the program in delivering funder's expectations.
- To liaise for clients and others by providing relevant information about Home Supports and other SCHC services.

Scope and Accountability:

- Report immediately to Community Support Coordinator/Manager any emergencies relating to Home Support Program clients.
- Responsible to provide high quality care to clients with complex and non-complex medical condition.
- Report to Home Support Coordinator/ Manager any changes on client health and condition.

Key areas of responsibility:

- Report and record client health status (physical/mental) daily, particularly that of significant concerns.
- Apply critical thinking with client's issues and situations based on safety and best-practice principles.
- Communicate effectively with clients, co-staff and management and other health care providers.
- Channel communication appropriately within the program and SCHC.
- Deliver Home Support Program services efficiently within scope of practice.
- Adhere to SCHC Home Support Program principles and policies & guidelines.
- Attend mandatory in-service education sessions specific to the program via classroom and/or online completion.
- Engage and participate in scheduled Scarborough Centre for Healthy Communities and Home Supports Program events/activities.
- Perform other duties as assigned that are reasonable within the scope of the job

**Educational and/or Professional Qualifications:**

Personal Support Worker Certificate from a recognized and accredited school.

Level of Experience:

Two to three years of experience working with seniors in a community setting an asset.

Skills and Attributes:

- Ability to work independently and function as a team member contributing to the growth of the team
- Ability to multi-task when delegated
- Strong communication, verbal, listening and writing skills
- Flexibility and ability to work all shifts
- Good assessment and critical thinking skills
- Oral and/or written fluency in other languages is a definite asset

Significant Working Conditions:

- Valid Ontario License "G" and access to a reliable vehicle is required
- Ability to transport including lifting/carrying/pulling up to 25 lbs. or more with assistance.
- Ability to travel between clients in community
- Ability to deal with clients with multiple health issues.
- Flexibility of hours - Required shiftwork (day, evening, night and weekend shift).
- Working environment may include common spaces or clients' homes which may not be smoke-free, may have pets or pests

Remuneration: \$24.42 - \$26.09

Pay Band: J

Please note: All other conditions of employment are set out in the collective agreement between SCHC and SEIU.

Please apply in confidence to HR by email: recruitment@schcontario.ca

We would like to thank all applicants; only those invited to interviews will be contacted.

Note: Please quote **PSW-OG-FT** in the subject line.

This is an **existing vacancy**.

If you require any accommodation, please advise Human Resources. As a condition of employment all new hires must be legal to work in Canada. You will also be required to undertake a Vulnerable Sector Screening with Police Services.

SCHC values equity, inclusion and accessibility. We welcome those who have a demonstrated commitment to upholding these values and who will assist us to expand our capacity for diversity in the broadest sense. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, newcomers, persons with disabilities, and those who identify as women and/or LGBTQ2S+.

SCHC is committed to providing a barrier-free environment for all stakeholders including our clients, employees, job applicants, suppliers and any visitors who may enter our premises,



access our information or use our services. We respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act, 2005*, and its associated regulations. SCHC will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

www.schcontario.ca.

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