



Scarborough Centre for Healthy Communities (SCHC) is dedicated to providing accessible, equitable, and transformational health and social service choices for the well-being of Scarborough's diverse communities. We cultivate vital community services by promoting healthy lifestyles while delivering a comprehensive range of culturally competent health and social services programming. Our I2CARE values ensures that we, as a work community, treat all with, inclusivity, innovation, collaboration, accessibility respect and equity.

As an employer, we strive for excellence as a workplace and are committed to building a workforce that enhances our capacity to meet the needs of the diverse communities we serve.

We are currently looking to hire a:

Mobile Health Coordinator
HEALTH for Scarborough Team
1 – Full Time, permanent (35 hours per week)

Reporting To: Manager - Community Health Teams (HEALTH for Scarborough)

Purpose:

The HEALTH (H-Health, E-Equity, A- and, L-Literacy, T-Through, H-Health Promotion) for Scarborough team is community-facing program providing access to care in innovative ways. The mobile health unit and clinic (MHU & MHC) focuses on bringing holistic supports and services based on the social determinants of health to the community to reduce access barriers. Through mobile health initiatives we deliver harm reduction and mental health supports, Hepatitis C testing and treatment, diabetes education, primary care and connection to other SCHC programs and services. We are looking to expand our services and locations within Scarborough, which would be the primary focus of this new position. Our community is comprised of low-income families, single-parent-led families, youth, seniors, hidden homeless and street homeless.

SCHC operates with an integrated and interdisciplinary approach. All roles collaborate with and contribute to different teams and programs to support the community's needs. I will act to support the Hepatitis C team in community engagement and bookings.

The MUH coordinator will maintain a full schedule of events for the Mobile Health Unit and Clinic through partnerships with community groups to bring support and service to the community. They will keep the MHU in good working order with all needed inventory.

Key areas of responsibility:

- Build and update a calendar of events for Hepatitis C team (6 days a week)
- Develop and maintain relationships with internal and external partners
- Maintain inventory- ordering and restocking, receiving referrals and creating packages accordingly
- Assist with reporting per partner agreements
- Maintains defensive and safe driving
- Operate ramps, lifts, and assist to secure/move items as needed
- Keeps the assigned vehicle(s) clean inside and outside and in good working order
- Maintain accurate, up-to-date records on trip sheets, vehicle maintenance, fuel purchases, incident reports, accident reports, vehicle condition reports and other records that are requested by the Coordinator
- Perform other duties as assigned that are reasonable within the scope of the job.

Educational and/or Professional Qualifications:

- Valid driver's license ("G" class) to drive in Ontario Subject to Ministry of Transportation Ontario Driver's Abstract
- Diploma or degree in community development, social services or health
- 1- 2 years in scheduling, coordinating and implementing events
- 1- 2 years working in community development or with high-needs populations
- Demonstrated knowledge, skills and abilities through 1-2 years of work experience in a similar field
- Comfortable using computers, familiar with Microsoft Suite (Word, Excel, Outlook etc.)
- Sensitivity to and awareness of cultural, racial, socio-economic diversity within the community
- Oral and/or written fluency in other languages relevant to the community the program serves is a definite asset
- Fleet management experience is considered an asset

Significant Working Conditions

- Ability to lift/carry up to 50lbs and move up to 100lbs using equipment provided (i.e. dollies/rolling bins) on a regular basis
- Flexibility of hours –evenings and weekend work may be required
- Flexible working sites – working in the community
- Willing to drive an SCHC vehicle for the purposes of delivering products, ensuring safe operation and maintenance of vehicle according to manufacturer's recommendations
- Independent and team-based work
- **Valid driver's license required**
- **Vehicle required**

Remuneration: \$29.66 – 34.63

Pay Band: F

Please note: All other conditions of employment are set out in the collective agreement between SCHC and SEIU.

Please apply in confidence to HR by email: Recruitment@schcontario.ca

We would like to thank all applicants; only those invited to interviews will be contacted.

Note: Please quote **HEALTH – MHU-C** in the subject line.

This is an **existing vacancy**.

If you require any accommodation, please advise Human Resources. As a condition of employment all new hires must be legal to work in Canada. You will also be required to undertake a Vulnerable Sector Screening with Police Services.

SCHC values equity, inclusion and accessibility. We welcome those who have a demonstrated commitment to upholding these values and who will assist us to expand our capacity for diversity in the broadest sense. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, newcomers, persons with disabilities, and those who identify as women and/or LGBTQ2S+.



SCHC is committed to providing a barrier-free environment for all stakeholders including our clients, employees, job applicants, suppliers and any visitors who may enter our premises, access our information or use our services. We respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act, 2005*, and its associated regulations. SCHC will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

www.schcontario.ca.

[Find us on Social Media: Facebook – Twitter - Linked In – You Tube](#)