



Scarborough Centre for Healthy Communities (SCHC) is dedicated to providing accessible, equitable, and transformational health and social service choices for the well-being of Scarborough's diverse communities. We cultivate vital community services by promoting healthy lifestyles while delivering a comprehensive range of culturally competent health and social services programming. Our I2CARE values ensures that we, as a work community, treat all with, inclusivity, innovation, collaboration, accessibility respect and equity.

As an employer, we strive for excellence as a workplace and are committed to building a workforce that enhances our capacity to meet the needs of the diverse communities we serve.

We are currently looking to hire a:

**Community Engagement Coordinator
1 - Full Time, 14 Months Contract (35 hours/week)
Including Evening and Weekends**

The Integrated Housing Supports (IHS) program is a comprehensive and collaborative support service for residents who are vulnerable and have complex needs living within two Toronto Community Housing buildings, 4175 and 4205 Lawrence Avenue East in Scarborough.

Using a hub model of service, this position will be a part of the multi-disciplinary IHS team who will work collaboratively to ensure that skill enhancement and services are in place for residents to maintain their housing and to improve their physical as well as mental health and substance use challenges. Members of the team will also be responsible for liaising with local businesses, community partners, the onsite Community Safety Team and others to foster positive relationships between clients and their community.

Reporting To: Manager, Community Services

Purpose:

The Community Engagement Coordinator is responsible for coordinating outreach and engagement initiatives for residents and developing new programming to address socially isolated tenants. They will also participate in the development and execution of program evaluation, quality improvement initiatives and contribute to both qualitative and quantitative report writing.

Key areas of responsibility:

- Coordinate of outreach team, planning initiatives related to resident engagement, programming and the resident advisory committee.
- Coordinate outreach activities including focus groups, door-knocking, lobby intercepts, town halls and interviews in order to gather residents input.
- Support the supervisor/manager with program evaluations, funding applications and statistical reporting.
- Analyze data collected through feedback and evaluation to adjust program delivery and identify resources as required.
- Identify and pursue internal and external partnerships to contribute and/or deliver onsite programming for residents.
- Develop and implement pilot programs and workshops in response to outreach data.



- Develop and utilize evaluation methods to assess program impact on participants.
- Gather and enter statistical data into EMR as required.
- Participate in organizational committees and appropriate community committees.
- Perform other duties as assigned that are reasonable within the scope of the job.

Educational, Professional Qualifications:

- Demonstrated knowledge, skills and abilities in social service work either attained from a degree or diploma from an accredited university or college program or through an equivalent level of experience.
- Demonstrated training, knowledge and experience supporting individuals with mental health and addictions issues.
- Demonstrated training and experience facilitating meetings/groups with adults.
- Training in crisis intervention strategies (i.e. CPI).

Level of Experience:

- Two years of experience working with marginalized populations using a community development model including meaningful outreach and engagement experience.
- Two years of experience working directly in a community setting (West Hill, KGO an asset).
- Two years of experience working with vulnerable populations including those with mental health and addiction challenges.
- Demonstrated experience with program monitoring and evaluation methods.
- Demonstrated experience with data collection and statistical reporting.

Skills and Attributes:

- Commitment to working from a health equity and anti-oppressive lens.
- Demonstrated report writing and statistical data collection for the purpose of program evaluation and reporting.
- Ability to facilitate meetings with community members is mandatory.
- Knowledge of and demonstrated experience working in a participant engagement and/or community development model.
- Demonstrated experience initiating and maintaining effective partnerships.
- Knowledge and understanding of low income and/or vulnerable populations in the West Hill/KGO community and complex needs of residents preferred.
- Effective skills in conflict resolution, mediation and crisis management.
- Strong communication, verbal, listening and writing skills.
- Sensitivity to and awareness of cultural, racial and socio-economic diversity within the community particularly around mental health and addiction challenges.
- Skills in program development, implementation, monitoring and evaluation.
- Proficiency in the use of computers and various software applications.
- Proficiency in reading and writing a second language is an asset.

Significant Working Conditions:

- Willingness to work between multiple sites.
- Flexibility of hours – evening and weekend work will be required.
- Comfortable working alone in the community with minimal supervision.



- Willingness to attend unit visits.
- Working in TCHC buildings.

Why SCHC:

- A strategic commitment to organizational health, ensuring our people and culture are well supported.
- 3 weeks paid vacation for full time positions to start, additional time with tenure.
- Continuous funded training opportunities.
- Health benefits including prescription drugs, dental, vision care, alternative therapies, life insurance, employee assistance program, disability insurance; benefit coverage for family and dependents available.
- Mileage expenses reimbursed at CRA recommended rate.
- HOOPP pension plan member.
- SEIU Union.
- A strategic commitment to advance diversity, equity, inclusion and belonging utilizing an intersectional lens.

Remuneration: \$25.60 - \$28.91

Band: H

Please note: All other conditions of employment are set out in the collective agreement between SCHC and SEIU.

Please reply in confidence to HR by email: recruitment@schcontario.ca.

Note: Please quote **A-CEC** in the subject line.

If you require any accommodation, please advise Human Resources. As a condition of employment all new hires must be legal to work in Canada. You will also be required to undertake a Vulnerable Sector Screening with Police Services.

SCHC values equity, inclusion and accessibility. We welcome those who have a demonstrated commitment to upholding these values and who will assist us to expand our capacity for diversity in the broadest sense. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, newcomers, persons with disabilities, and those who identify as women and/or LGBTQ2S+

SCHC is committed to providing a barrier-free environment for all stakeholders including our clients, employees, job applicants, suppliers and any visitors who may enter our premises, access our information or use our services. We respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act, 2005*, and



its associated regulations. SCHC will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

www.schcontario.ca.

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