



Scarborough Centre for Healthy Communities (SCHC) is dedicated to providing accessible, equitable, and transformational health and social service choices for the well-being of Scarborough's diverse communities. We cultivate vital community services by promoting healthy lifestyles while delivering a comprehensive range of culturally competent health and social services programming. Our I2CARE values ensures that we, as a work community, treat all with, inclusivity, innovation, collaboration, accessibility respect and equity.

As an employer, we strive for excellence as a workplace and are committed to building a workforce that enhances our capacity to meet the needs of the diverse communities we serve.

We are currently looking to hire a:

**Personal Support Worker  
1 Full-time Contract (9 Months)**

**Reporting To:** Manager, Community Supports

**Purpose:** The Personal Support Worker will provide assistance to seniors living in two Toronto Community Housing buildings, 4175 and 4205 Lawrence Ave East. To help senior residents maintain their independence, Personal Support Workers will help with activities of daily living, light housekeeping and meal preparation. The Personal Support Worker will work with their team to develop care plans, engage in constant client assessment, communicate effectively with colleagues, clients and families and deliver client-focused care within the scope of their practice.

**Key areas of responsibility:**

- Flexible float shift – hours will include days, afternoons and evening shifts, every weekend mandatory.
- Deliver Assisted Living program services efficiently within scope of practice.
- Report and record client health status (physical/mental) on a daily basis, particularly that of significant concerns.
- Assess clients as scheduled or whenever necessary.
- Communicate effectively with clients, families, colleagues, management and other health care providers.
- Update client care plan based on client's needs and assessment.
- Update electronic medical record and Interai-CHA accordingly.
- Apply critical thinking with client's issues and situations based on safety and best-practice principles.
- Adhere to SCHC/Assisted Living program principles and policies & guidelines.
- Attend mandatory in-service education sessions specific to the program via classroom and/or online completion.
- Engage and participate in scheduled Scarborough Centre for Healthy Communities and

- Assisted Living program events/activities.
- Perform other duties as assigned that are reasonable within the scope of the job.

**Preferred Qualifications (Knowledge, Experience):**

- Personal Support Worker Certificate from a recognized and accredited school.
- Two to three years' experience working with seniors in a community/home setting an asset.

**Essential Competencies (Skills and Attributes):**

- Ability to work independently and function as a team member contributing to the growth of the team.
- Ability to multi-task when delegated.
- Strong communication, verbal, listening and writing skills.
- Flexibility and ability to work all shifts and between multiple sites as necessary.
- Good assessment and critical thinking skills.
- Knowledge of basic computer and keyboarding.
- Oral and/or written fluency in other languages relevant to the community the program serves is a definite asset.

**Significant Working Conditions:**

- Ability to transport including lifting/carrying/pulling up to 25 lbs. or more with assistance.
- Work in low income housing environment.
- Travel and work between two locations may be required from time to time (1 block apart).
- May deal with clients with physical limitations and/or mental health challenges.
- Flexibility of hours - Required to work different shifts (day, evening, night and weekend shift).
- Working environment may include common spaces or residents homes which may not be smoke-free, may have pets or pests.

**Remuneration:** \$22.35-23.88

**Pay Band:** J

**Please note:** All other conditions of employment are set out in the collective agreement between SCHC and SEIU.

**Please apply in confidence to HR by email:** [Recruitment@schcontario.ca](mailto:Recruitment@schcontario.ca)

*We would like to thank all applicants; only those invited to interviews will be contacted.*

**Note:** Please quote PSWCS-AL in the subject line.

**If you require any accommodation, please advise Human Resources. As a condition of employment all new hires must be legal to work in Canada. You will also be required to undertake a Vulnerable Sector Screening with Police Services.**

**SCHC values equity, inclusion and accessibility. We welcome those who have a demonstrated commitment to upholding these values and who will assist us to expand our**

capacity for diversity in the broadest sense. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, newcomers, persons with disabilities, and those who identify as women and/or LGBTQ2S+

SCHC is committed to providing a barrier-free environment for all stakeholders including our clients, employees, job applicants, suppliers and any visitors who may enter our premises, access our information or use our services. We respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act, 2005*, and its associated regulations. SCHC will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

[www.schcontario.ca](http://www.schcontario.ca).

Find us on Social Media: [Facebook](#) – [Twitter](#) - [Linked In](#) – [You Tube](#)