



Scarborough Centre for Healthy Communities (SCHC) is dedicated to providing accessible, equitable, and transformational health and social service choices for the well-being of Scarborough's diverse communities. We cultivate vital community services by promoting healthy lifestyles while delivering a comprehensive range of culturally competent health and social services programming. Our I2CARE values ensures that we, as a work community, treat all with, inclusivity, innovation, collaboration, accessibility respect and equity.

As an employer, we strive for excellence as a workplace and are committed to building a workforce that enhances our capacity to meet the needs of the diverse communities we serve.

We are currently looking to hire a:

Community Caregiver Wellness Coordinator

1 Full-Time Permanent (35 hours per week)

The Caregiver Supports team provides an access point that responds to the growing and diverse needs of care partners in Scarborough and enables them to maintain the independent living status of their loved one in the community. The Caregiver Wellness Coordinator, working with other team members, will provide and support health and wellness education/programming, care connections and resource referrals internally and externally to programs and services for seniors, adults with disabilities and their care givers/partners. The position will be situated within the broader community support services portfolio.

Reporting to: Community Health and Support Services Manager

Purpose of the position:

The Caregiver Wellness Coordinator will develop, conduct and source culturally-appropriate health and wellness education/programming, engage in care and service coordination, as well as conduct outreach in a community-based setting. They will collaborate with the team to promote health and wellness and contribute to the holistic needs of the caregiver while supporting the Mission, Vision, and Values of Scarborough Center for Healthy Communities through their work.

Key Areas of Responsibilities:

- Provide services/programs on different platforms (virtual, in person) based on clients' needs.
- Design, deliver and facilitate educational as well as social health and wellness sessions based on identified caregiver needs.
- Outreach with community partners and internal programs to build new connections and foster referral pathways.
- Process referrals and requests for services and support and connect clients to resources.
- Collaborate with team members on an ongoing basis to support client health and social goals.
- Coordinate, schedule and track monthly phone contacts and face-to-face visits.
- Participate in the development and ongoing review and coordination of client identified goals and needs.
- Provide appropriate documentation for services and client support.

Professional Qualifications:

- Registered Practical Nurse or a degree in the field of community health promotion and/or gerontology is preferred.
- Adult education or facilitation certification is also considered an asset.
- CAMH Understanding Mental Health and Well-being in Later Life facilitator training considered an asset.

Level of Experience:

- 2-5 years' experience working in a community-based healthcare setting.
- 1-3 years' experience coordinating care.
- Previous demonstrable experience developing and leading programs, workshops and/or adult education sessions.
- Lived experience as a caregiver considered an asset.

Skills and Attributes:

- Strong facilitation skills
- Ability to assess, plan, implement and evaluate quality client-centered care for individuals and various client populations.
- Experience working in a multi-cultural setting. Understand the community served – community connectedness.
- Strong digital literacy and documentation skills (Microsoft Office, PS Suits, Zoom).
- Ability to prioritize responsibilities and adapt to changing environments as necessary.
- Strong leadership abilities and experience supervising volunteers/student.
- Excellent organizational skills and the ability to multi-task.
- Second language such as Urdu, Tamil, Hindi, Cantonese and Mandarin considered an asset.

Significant Working Conditions:

- Flexibility of hours- evenings and weekend work may be required.
- Ability to lift and move 10-15 lbs.
- Ability to work from several organization locations due to program structure.
- Valid Drivers' Licence to drive in Ontario and access to a vehicle would be considered an asset.
- Subject to a Vulnerable Sector Screening Police Reference Check.

Remuneration: \$24.13 - \$27.25

Pay Band: H



Please note: All other conditions of employment are set out in the collective agreement between SCHC and SEIU.

Please apply in confidence to HR by email: Recruitment@schcontario.ca

We would like to thank all applicants; only those invited to interviews will be contacted.

Note: Please quote **CCWC** in the subject line.

If you require any accommodation, please advise Human Resources. As a condition of employment all new hires must be legal to work in Canada. You will also be required to undertake a Vulnerable Sector Screening with Police Services.

SCHC values equity, inclusion and accessibility. We welcome those who have a demonstrated commitment to upholding these values and who will assist us to expand our capacity for diversity in the broadest sense. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, newcomers, persons with disabilities, and those who identify as women and/or LGBTQ2S+

SCHC is committed to providing a barrier-free environment for all stakeholders including our clients, employees, job applicants, suppliers and any visitors who may enter our premises, access our information or use our services. We respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act, 2005*, and its associated regulations. SCHC will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

www.schcontario.ca.

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